

## MINUTES

### UTAH ENVIRONMENTAL HEALTH SCIENTISTS LICENSING BOARD MEETING

August 20, 2002

Room 428 – 4<sup>th</sup> Floor – 9:00 A.M.  
Heber Wells Building

**CONVENED:** 9:00 A.M.

**ADJOURNED:** 11:45 A.M.

**Bureau Manager:**  
**Board Secretary:**

Lynn J. Bernhard II  
Karen McCall

**Board Members Present:**

Brian W. Bennion  
William B. Wray  
Ralph Clegg  
Joel Hoyt

**Board Members Absent:**

Dwight Hill

**Guests:**

Linda Ebert, UEHA President  
DeLane McGarve, Assistant Director at Davis County  
Health Department  
Terry Beebe, Environmental Health Director at Utah  
County, UEHA Vice President

#### **TOPICS FOR DISCUSSION**

#### **DECISIONS AND RECOMMENDATIONS**

##### **ADMINISTRATIVE BUSINESS:**

Swearing in of William B. Wray and Ralph Clegg as board members.

Mr. Bernhard conducted the swearing in of Mr. Wray and Mr. Clegg. **Board members welcomed Mr. Wray and Mr. Clegg to the board.**

Read and Approve the August 16, 2000 minutes.

Mr. Hoyt made a motion to approve the minutes as read. Mr. Clegg seconded the motion. **The board vote was unanimous.**

##### **PENDING BUSINESS:**

Inspecting Day Care Centers

This item was discussed during the 9:30 A.M.

appointment with Ms. Ebert.

## **NEW BUSINESS:**

## **APPOINTMENTS:**

### **9:30 A.M.**

Linda Ebert, UEHA President, DeLane McGarve, Associate Director at David County Health Department, and Terry Beebe, UEHA Vice President

Ms. Ebert, Mr. McGarve and Mr. Beebe met to discuss inspections of day care centers, assisted health care facilities, nursing facilities and hospitals by individuals who do not hold an environmental health scientists license.

**Mr. Wray made a motion that the division accept and take into account comments made and the division move forward and take appropriate action. Upon completion of review, Mr. Bernhard should notify board members of the outcome. Mr. Hoyt seconded the motion. The board vote was unanimous.**

## **DISCUSSION ITEMS:**

Board Chairperson

Mr. Hoyt made a motion for Brian Bennion to serve as chairperson. Mr. Clegg seconded the motion. **The board vote was unanimous.**

Division Update

Mr. Bernhard notified the board that Mr. Fairhurst retired last year and Mr. Bernhard is the current Bureau Manager. Mr. Bernhard also notified the board that Craig Jackson is the Division Director. **No action taken.**

FYI

**The board noted that Mr. Hoyt was reappointed to the board.**

Department Update

Mr. Bernhard notified the board that Ted Boyer is the Department Director. **No action taken.**

Open Meetings

Mr. Bernhard reviewed the guidelines of the open meetings law. **Board members noted the information.**

Roberts Rules of Order

Mr. Bernhard reviewed the Roberts Rules of Order with the board. **Board members noted the information.**

Complaint Process

Mr. Bernhard reviewed the complaint process with the board. **Board members noted the information.**

**NEXT MEETING SCHEDULED FOR:**

None scheduled at this time.

**MEETING ADJOURNED AT:**

11:45 A.M.

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Date Approved

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Chairperson, Utah Environmental Health Scientists  
Licensing Board

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Date Approved

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Bureau Manager, Division of Occupational &  
Professional Licensing